



Notice of Meeting

You are invited to attend a Meeting of the

Swansea Public Services Board Joint Committee

At: Committee Room 6, Guildhall, Swansea

On: Thursday, 15 August 2019

Time: 3.00 pm

Chair: Councillor Rob Stewart / Clive Lloyd

If you require Wi-Fi access please could you notify us 24 hours in advance providing a mobile number and e-mail address.

Agenda

Page No.

Preliminary Matters:

1 Welcome & Apologies for Absence.

2 Disclosures of Personal & Prejudicial Interest.

www.swansea.gov.uk/disclosuresofinterests

3 Minutes.

2 - 8

To approve and sign the Minutes of the previous meeting(s) as a correct record.

Items for Discussion / Decision / Approval:

4 Highlight Reports on Well-being Objective Workstreams (including Risk log).

9 - 36

- Early Years – Swansea Bay University Health Board;
- Live Well, Age Well – Adam Hill, Swansea Council;
- Working With Nature – Martyn Evans, Natural Resources Wales;
- Strong Communities – Roger Thomas, Mid & West Wales Fire & Rescue Service.

5 Joint Committee Action / Issue Log.

37 - 43

Chair

6 Future Public Services Board Work Plan. (Verbal Discussion)

- Pooled Budgets (Verbal Discussion) – *Adam Hill, Swansea Council*

7 Our Future Wales - Involvement for the Future Generations Report 2020. 44 - 45

Chair

8 Hosting of Partnership Forum - 8 October 2019. (Verbal)

Chair

Next Meeting: Thursday, 17 October 2019 at 3.00 pm



Huw Evans

Head of Democratic Services

Thursday, 8 August 2019

Contact: Democratic Services - (01792) 636923

Agenda Annex

Swansea Public Services Board – Membership

Statutory Members (Joint Committee and Partnership Forum)

Vacancy - <i>Swansea Bay University Health Board</i>
Councillor Rob Stewart - <i>Leader, Swansea Council</i>
Councillor Jan Curtice - <i>Mid & West Fire and Rescue Service</i>
Martyn Evans - <i>Head of Operations South West Wales – Natural Resources Wales</i>
Phil Roberts - <i>Chief Executive, Swansea Council</i>

Designated Representatives:

Sian Harrop-Griffiths - <i>Director of Strategy – Swansea Bay University Health Board</i>
Adam Hill - <i>Deputy Chief Executive, Swansea Council</i>
Clive Lloyd - <i>Deputy Leader, Swansea Council</i>
Roger Thomas - <i>Deputy Chief Fire Officer - Mid & West Wales Fire & Rescue Service</i>

Invited Participants (Joint Committee and Partnership Forum)

Karen Cornish - <i>Welsh Government</i>
Joanna Maal - <i>Chief Superintendent, South Wales Police</i>
Amanda Carr - <i>Swansea Council for Voluntary Service</i>
Alun Michael - <i>Police and Crime Commissioner</i>
Mark Brace - <i>Assistant Commissioner, South Wales Police and Crime Commissioners Office</i>
Mark Wade - <i>Health & Housing</i>

Invited Participants (Partnership Forum)

Mark Child - <i>Cabinet Member for Care, Health & Ageing Well, Swansea Council</i>
Andrea Lewis - <i>Cabinet Member for Homes & Energy, Swansea Council</i>
Jen Raynor - <i>Cabinet Member for Education Improvement & Learning</i>
Alyson Pugh / Andrew Stevens - <i>Cabinet Members for Better Communities, Swansea Council</i>
Erika Kirchner - <i>Councillor, Swansea Council</i>
Eirian Evans - <i>National Probation Service</i>
Deanne Martin - <i>Wales Community Rehabilitation Company</i>
Sandra Husbands - <i>Executive Director of Public Health, Swansea Bay University Health Board</i>
Hilary Dover - <i>Planning Group</i>
Vacancy - <i>Swansea University</i>
Jane Davidson / Anna Jones - <i>University of Wales Trinity Saint David</i>
Sarah King - <i>Gower College Swansea (Director of HR)</i>
Jayne Brewer - <i>Gower College Swansea (Head of Employer Development)</i>
Matthew Bennett - <i>Job Centre Plus</i>
Hywel Evans - <i>Regional Business Forum</i>
Keith Baker - <i>Swansea Economic Regeneration Partnership</i>
Philip McDonnell - <i>Swansea Environmental Forum</i>
Mike Phillips - <i>Research Group</i>
Steve Davies - <i>Mid & West Wales Fire & Rescue Service</i>
To be confirmed - <i>DVLA</i>
To be confirmed - <i>Swansea Learning Partnership</i>

Agenda Item 3



Minutes of the **Swansea Public Services Board**

Committee Room 3C - Guildhall, Swansea

Thursday, 20 June 2019 at 3.00 pm

Present:

Joanne Abbott-Davies, Swansea Bay University Health Board
Simon Belcher, South Wales Police
Mark Brace, Police & Crime Commissioners Office
Amanda Carr, Swansea Council for Voluntary Service
Karen Cornish, Welsh Government
Jan Curtice, Mid & West Wales Fire & Rescue Service
Professor Andrew Davies, Swansea Bay University Health Board
Adam Hill, Swansea Council
Peter Jordan, Natural Resources Wales
Roger Thomas, Mid & West Wales Fire & Rescue Service

Also Present:

Leanne Ahern, Swansea Council
Steve Davies, Mid & West Wales Fire & Rescue Service (Observer)
Claire Fauvel, Public Health Wales
Allison Lowe, Swansea Council
Suzy Richards, Swansea Council

Apologies for Absence

Martyn Evans, Natural Resources Wales
Sian Harrop-Griffiths, Swansea Bay University Health Board
Joanna Maal, South Wales Police
Rob Stewart, Swansea Council

1 Welcome.

Andrew Davies, outgoing Chair welcomed everyone to the meeting. He stated that he would be retiring at the end of June and highlighted all the good work undertaken by the PSB to date including Early Years, the joint working with Neath Port Talbot and progress on the Working with Nature Work Stream.

He clarified that subject to approval from the Public Services Board Scrutiny Performance Panel on 4 July 2019, the Core Group would be renamed as the "Swansea Public Services Board Joint Committee", in accordance with the agreed Governance Review.

2 Election of Chair for 2019/20.

Resolved that Councillor Rob Stewart and in his absence Councillor Clive Lloyd be elected Chair for 2019-2020.

Councillor Clive Lloyd (Chair) presided

3 Election of Vice Chair for 2019/20.

Resolved that Roger Thomas be elected Vice Chair for 2019-2020.

4 Disclosures of Personal & Prejudicial Interest.

No interests were declared.

5 Minutes.

Agreed that the Minutes of the Swansea Public Services Board Core Group meeting held on 11 April 2019 be approved and signed as a correct record.

6 Membership Review. (Verbal)

Suzy Richards, Sustainable Policy Officer explained that the Membership of the Swansea Public Services Board must be reviewed in line with the Partnership manual on an annual basis.

During the governance review it had been agreed that representatives from Housing be invited to participate. Membership from the DVLA was also discussed. Adam Hill confirmed that the Housing and Registered Social Landlords partnership had been approached and a representative would be invited to future meetings. It was also confirmed that the Probation Service were already listed as invited participants and would be contacted to update them on the review.

In addition, representatives from Swansea Environment Forum would be invited to participate in the relevant Work streams, i.e. Working with Nature.

7 Reports on Well-being Objective Work streams (Reports and Verbal)

Written updates were received for the following Work Streams:

- Working with Nature – Peter Jordan, Natural Resources Wales;
- Live Well, Age Well – Adam Hill, Swansea Council;
- Sharing for Swansea Cross Cutting Theme – Adam Hill, Swansea Council.

A verbal update was received for the following Work Stream:

- Early Years

Andrew Davies (Chair of Early Years Strategy Group) reported that Welsh Government had asked Swansea PSB and Neath Port Talbot PSB to be pathfinders in Early Years, Best Start in Life. This had resulted in a substantial amount of ongoing work in this area. Welsh Government would be providing each PSB with £50,000 in order to develop this piece of work. Letters and funding should be received in the next week / fortnight.

- Strong Communities – Roger Thomas had met with Amanda Carr to discuss the transfer of strategic lead responsibility to Mid & West Wales Fire & Rescue Service.

The group then discussed the frequency of reporting by each of the Work Streams. It was agreed that a light touch “highlight report” be provided by each of the Work Streams to all meetings of the Joint Committee with a more in-depth 6 monthly report. The development of an agreed template would be useful.

The group then discussed the annual “Walking in their shoes” initiative which was being held on 25 June 2019 at the Scout & Guide Headquarters, Bryn Road.

Agreed that:

1. An interim update report for each of the Work Streams be provided to the Chair and Vice Chair in advance of the next meeting;
2. Update from each of the Work Streams be included on all future agendas, (even if a written update had not been provided);
3. The cross cutting themes be included in each of the work stream updates and be led via an objective lead.

8 Public Services Board Annual Report 2018 / 2019. (Verbal)

Item not discussed.

9 Risk Tracker.

The Sustainable Policy Officer provided an update on the Risk / Issue Log. She explained that some of the issues would be finalised once the Governance Review had involved Scrutiny.

Leads had not been identified for all areas, so many risks could not be addressed. However she felt that this could be resolved in the next month in conjunction with finalising the governance review. Moving forward it would be useful for each objective leave to raise and address risk specific to their objective and for corporate risks to be assigned a lead and timescale for resolution.

A discussion then ensued about streamlining the process and reviewing the issue / risk register.

Agreed that Roger Thomas provide the Sustainable Policy Officer with a copy of the project management process used by Mid & West Wales Fire and Rescue Service for recording risks / actions.

10 Safer Swansea Partnership.

Adam Hill, Swansea Council provided a highlight report on behalf of the Safer Swansea Partnership regarding on-going issues that had been identified in the High Street area of Swansea.

Concerns and issues had been identified through a joint-working scoping meeting between Swansea Council Community Safety and South Wales Police.

Intervention measures had already been put in place to address specific issues, but greater co-ordination was required and a sustained effort for a longer-term solution.

Agreed that:

- 1) The current interventions be co-ordinated through the Safer Swansea Partnership Steering Group by establishing a Critical Incident Task and Finish Group;
- 2) A county lines “problem solving” meeting be arranged in July to discuss issues with local residents and businesses;
- 3) Amanda Carr identify 3rd Sector representatives to be involved.

11 Resources for PSB (Pooled Budgets). (Verbal)

Andrew Davies, Swansea Bay University Health Board clarified that this item was more about the resources for administering the PSB, rather than pooled budgets.

He stated that the administration of the Swansea PSB fell directly on the Local Authority and would welcome a discussion about whether other partners could assist in order to make the PSB more effective.

Agreed that further discussions take place at the next meeting.

12 Joint Swansea & NPT PSB Activity. (Verbal)

Andrew Davies, Swansea Bay University Health Board provided a verbal update on the joint work of Swansea & Neath Port Talbot PSB:

- Early Years – update already been provided in minute 7;
- Critical Incident Group - details of a joint report of the Critical Incident Group on Substance Misuse established by the two Public Services Boards of Neath Port Talbot and the City & County of Swansea had previously been reported to the PSB Partnership Group. The report identified the actions to bear down on drug-related deaths in the region and to tackle the scourge of County Lines;
- Suicide Self Harm - an update had been provided to the Partnership Group at its last meeting regarding “Swansea and Neath Port Talbot Suicide and Self-Harm Prevention – update report April 2019”.

13 Human Rights City.

Simon Hoffman, Swansea University provided an update report on the current situation in relation to Human Rights City.

The Human Rights Steering Group had met on a number of occasions to discuss how to deliver the commitment to be recognised as a Human Rights City. As a result a "Statement of Intent" had been created for the PSB to agree as both a common commitment and an institutional commitment from each PSB member.

Agreed that:

1. The Statement of Intent be formally signed off by each of the 4 Statutory Partners;
2. The Statement of Intent be shared with each of the 4 Work Streams for incorporating into the Wellbeing Plan.

14 Physical Activity Alliance. (Presentation)

Claire Fauvel, Public Health Practitioner provided a presentation to the Group on Swansea Bay, Physical Activity Alliance.

She outlined the background:

- Collaborative developed in 2015
- In 2016, the "Promise to Move you More" Physical Activity (PA) Strategy was developed with 6 key principles – life improving, accessible, active travel, public open spaces harnessed, all sectors have a role in promoting PA

The strategy should impact on the ability for everyone to prioritise active choices everyday of their lives.

- 2018 – 4 sub groups:

0-4; Early Years
5-18 Young People
19-64 Working Age
65+ Older People

0-4 Early Years Sub-Group

- Improve physical literacy across all registered early years settings;
- Undertake a baseline audit across Neath Port Talbot and Swansea;
- Undertake developmental work with settings that are identified with poor strategies and poor physical literacy among the children;
- Evaluate the impact of the interventions and scale them up

Other Sub-Groups

- 5-8 Led by Swansea University “Unstructured Play”;
- Working Age – Currently scoping out the action plan;
- Older People – reviewing the evidence around falls prevention and identify local community initiatives, eg Ospreys in the Community, Action for Elders, etc.

The work of the Alliance began before the inception of the PSB's. It was timely for a review of the reporting process and governance. Therefore she was requesting that the work of the Alliance be incorporated within the respective PSB sub-group.

The Group felt that it may fit in the Age Well, Live Well Work Stream, however further discussions would need to take place to consider the Terms of Reference and how the governance can integrate into the PSB.

Agreed in principal that the work of the Physical Activity Alliance be incorporate within Swansea PSB subject to further discussions.

15 Healthy Cities. (Verbal)

Adam Hill, Swansea Council outlined that the items in minute 15, 16 and 17 were not identified as items in any of the 4 Work Streams, hence them being listed as individual items for discussion on today's agenda.

Agreed that specific Work Streams be identified for each of the items in minutes 15-17 and reported to the next meeting.

16 Swansea Well-being Centre. (Verbal)

See minute 15.

17 Public Services Hub. (Verbal)

See minute 15.

18 Our Future Wales.

The consultation entitled “Our Future Wales” would be ongoing until November 2019. Further information / actions would be forthcoming.

The letter was **noted**.

19 Any Other Business.

- Joanne Abbott-Davies highlighted a change in process being adopted by Cardiff PSB in relation to major events held in the City. Cardiff PSB would be co-ordinating the planning of major events. This was due to the large number of events requiring public sector services and it was hoped that this could be better co-ordinated via the PSB as they were the main statutory partners.

The meeting ended at 4.36 pm

Chair

Project Title: PSB Highlight Report

Workstream: Early Years- To Give Every Child the Best Start in Life

Project Lead: Sandra Husbands/Alison Williams/Nina Williams
Date: 01/08/2019

Project Overview

Jig-so

- Jig-so is a multi-agency and multi-disciplinary team involving health and local authority staff. The project aims to offer support to young or vulnerable parents at the earliest possible opportunity - in the first 1000 days of their children's lives.
- The team consist of 7 midwives, 4 nursery nurses, 3 early language workers and 5 parenting workers. All are colocated and work together as one team. Due to the multiagency nature of the team it is able to offer a greater level of support that other agencies are often unable to provide.

Primary Care Child and Family Wellbeing Team (GP Network)

- The PCCFWT is funded by 3 out of 5 GP Cluster Networks in Swansea. It is a collaborative initiative funded by health and implemented by staff within Swansea Council's Early Intervention Services. The project aims to improve family wellbeing and resilience through the offer of home based interventions for families with children from birth to the age of

Links to other workstreams or partners

Jigso

- Excellent referral pathway from generic midwives thanks to the robust links with Jig-so midwives (very early identification of need).
- Positive links with Action for Children enhanced by regular referral meetings.
- Robust links with social services as a result of the team's parenting officers, enabling us to meet the often complex needs of the most vulnerable families.

Primary Care Child and Family Wellbeing Team (GP Network)

- Positive relationships with key health professionals in GP networks
- Referral pathway's established between other EIS Services and third sector providers
- Robust links with Statutory Services

ALN-Non Flying Start Training

- Flying Start

11 years, who present at their local GP with concerns regarding children's behaviour and development.

□ The team consist of 2 full time workers.

ALN – Non Flying Start Training

A suite of training has been identified and planned for delivery during Autumn 2019. The training will support Swansea's Early Years Childcare settings (private and third sector childcare) to have a better understanding and provide due regard to the ALN Code. Training will support and enhance the childcare workforce to consider whether a child has, or may have ALN, prepare and maintain IDP's and support the workforce to work collaboratively with parents, specialist provision and Local Authority.

ALN Grant – 30 Hour Funded Childcare Offer

The funding awarded through the ALN Grant is for childcare providers to enable access to childcare for 3 & 4 year olds and support each child's individual needs.

The funding can also be utilized to help upskill the workforce with training such as support for dealing with specific medical needs or more general training that is directly linked to the provision of care for a specific child.

SKIP Meithrin

□ SKIP Meithrin is the evidence based early years movement programme that we have developed and delivered alongside Dr Nalda Wainwright from the University of Wales Trinity St David, the Wales Institute of Physical Literacy, Swansea Active Young People Team & The Family Resource Team

- Education
- Health
- Speech and Language

SKIP Meithrin

- Ageing Well Work stream – By helping develop children's fundamental motor skills we are helping children to build a movement vocabulary that will serve them going forward and help them be the best that they can be in respect of physical activity. The aim is to develop a good base camp of movement skills to provide children with opportunities to engage well with physical activity over the course of their life.
- University of Wales Trinity St David (UWTSD)
- Flying Start
- Non maintained day nurseries
- Active Young People Team
- Family Resource Team

Project Outcomes/ Milestones

Jigso

- Having been operational for 3 years, the project is considered established. An independent evaluation undertaken by Swansea University highlighted the benefit of the multi-agency team.
- As a result of a very positively received recent conference Jig-so were asked to present at the Welsh Government Pathfinders meeting as Jig-so was highlighted as an example of good practice in supporting families in the early years.

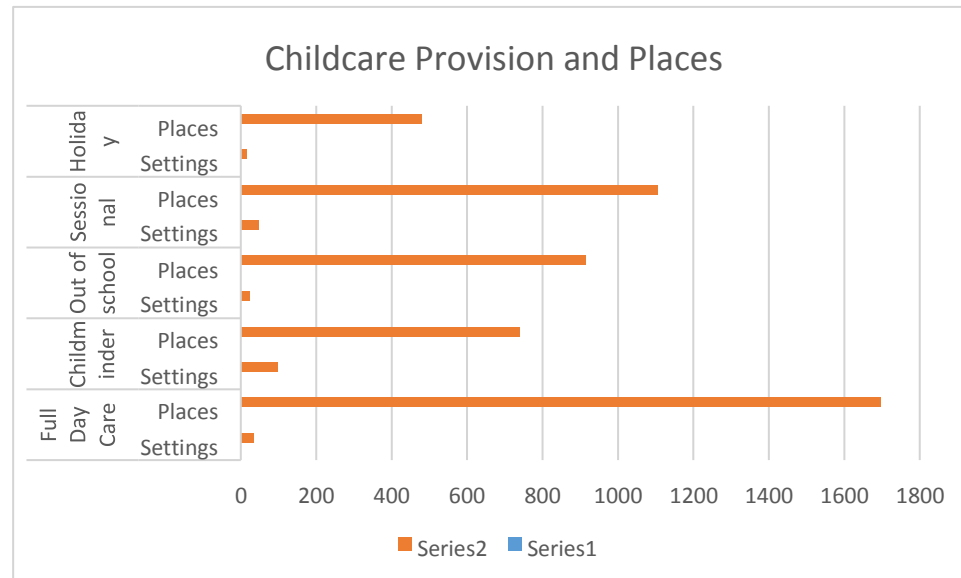
Primary Care Child and Family Wellbeing Team (GP Network)

- The project has been operations for 3 years and is considered established. An independent evaluation of the project by Swansea University highlighted the benefit of this collaborative project.
- It is believed that this project is the first of its kind in the UK
- The project has been successful in evidencing significant cost avoidance for the families engaged in and benefitting from its support. It has also evidenced significant re focusing / appointing of GP appointment time.
- In May 2019 the project was shortlisted as a finalist in the Academi Wales Award for Improving Outcomes for People In Wales
- The project has also been shortlisted for the NHS Wales

Award under the category of Improving Patient Wellbeing.
The winner will be announced on September 19th 2019.

ALN – Non Flying Start Training

Within the first term of delivering the training we aim to provide 160 training places to the childcare workforce in Swansea.



SKIP Meithrin

- 12 week intervention programme delivered in 11 early years settings across Swansea
- Development of 4 day SKIP practitioner and mentoring training programme delivered by UWTSD

Key Updates this period	Overview of key risks																																												
<p>Highlights – Achievements / Outcomes</p> <p>Jigso</p> <ul style="list-style-type: none"> Swansea University have completed a year long study with very positive outcomes and highlighted the impact the project is having on families worked with. This study was based on both quantitative and qualitative research and funded by the Welsh School of Research grant. Removal of age restriction prohibiting parents being referred if over 24 years of age, as it is felt the project is able to support the general population better in this way and offer intervention at an earlier stage. <p>Primary Care Child and Family Wellbeing Team (GP Network)</p> <ul style="list-style-type: none"> In May 2019 the project was shortlisted as a finalist in the Academi Wales Award for Improving Outcomes for People In Wales The project has also been shortlisted for the NHS Wales Award under the category of Improving Patient Wellbeing. The winner will be announced on September 19th 2019. <p>Challenges/ Barriers</p> <p>Jigso</p> <ul style="list-style-type: none"> Area 1 - Continued project development Area 2 – overcoming differences from both agencies policies and procedures. Area 3 – developing the project in times of austerity. <p>Primary Care Child and Family Wellbeing Team (GP Network) □ Continued funding post March 2020</p>	<p style="text-align: center;">Risk Matrix (RAG Status)</p> <table border="1" style="width: 100%; text-align: center;"> <tr> <td></td> <td>V High</td> <td>High</td> <td>Medium</td> <td>Low</td> <td>V Low</td> </tr> <tr> <td rowspan="5" style="writing-mode: vertical-rl; transform: rotate(180deg);">IMPACT</td> <td>V High</td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td>High</td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td>Medium</td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> </tr> <tr> <td>Low</td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> </tr> <tr> <td>V Low</td> <td style="background-color: green;"></td> <td style="background-color: green;"></td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> </tr> <tr> <td></td> <td>V Low</td> <td>Low</td> <td>Medium</td> <td>High</td> <td>V High</td> </tr> <tr> <td></td> <td colspan="5">LIKELIHOOD</td> </tr> </table> <p>Jigso</p> <ol style="list-style-type: none"> Risk 1 – funding reductions Impact – High Likelihood - V high Risk 2 – structural changes within social services Impact – medium, Likelihood – High. Risk 3 – project no longer funding health employees – impact - V high, Likelihood – medium <p>Primary Care Child and Family Wellbeing Team (GP Network)</p> <ol style="list-style-type: none"> Risk 1 – funding reductions Impact – High Likelihood - V high Risk 2 – structural changes within social services Impact – medium, Likelihood – High. Risk 3 – project no longer funding health employees – impact - V high, Likelihood - medium 		V High	High	Medium	Low	V Low	IMPACT	V High					High					Medium					Low					V Low						V Low	Low	Medium	High	V High		LIKELIHOOD				
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<p>SKIP Meithrin</p> <ul style="list-style-type: none"> Capacity to roll out 12 week programme to all early years settings is limited to staff time Financial uncertainty around supporting training and resources 																									
<p>Priorities for next period</p>	<p>Stakeholders Involved & Communication undertaken</p>																								
<p>Jigso</p> <ul style="list-style-type: none"> Continue to develop and expand Jig-so look at opportunities to further evidence the impact of the project. <p>Primary Care Child and Family Wellbeing Team (GP Network)</p> <ul style="list-style-type: none"> To explore continuation of funding opportunities <p>SKIP Meithrin</p> <ul style="list-style-type: none"> To improve the mentoring of the staff working with the children in settings 	<p>Jigso Health and Local authority</p> <p>Primary Care Child and Family Wellbeing Team (GP Network) GP Clusters, Health and Local Authority</p> <p>SKIP Meithrin Local Authority, UWTSD, Private Sector, Flying Start Settings</p>																								
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Report Prepared by: Susan Peraj, Mike Davies, Claire Bevan, Gary Mahoney



Risk Log (Early Years)

Project Title :	Well-being Objective Action Planning and implementation	Sponsor :	Sandra Husbands
Project Manager:	Leanne Ahern	Date Created:	Updated 05/08/2019
		Version Number:	1

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01	Jigso	Risk	Funding reductions		Ongoing		Open
02	Jigso	Risk	Structural changes within social services		Ongoing		Open
03	Jigso	Risk	Project no longer funding health employees		Ongoing		Open

04	Primary Care Child & Family Well being team (GP Network)	Risk	Funding reductions		Ongoing		Open
05	Primary Care Child & Family Well being team (GP Network)	Risk	Structural changes within social services		Ongoing		Open
06	Primary Care Child & Family Well being team (GP Network)	Risk	Project no longer funding health employees		Ongoing		Open

Project Title: PSB Highlight Report

Workstream: Live Well Age Well

Project Lead: Jane Whitmore

Date: 2nd August 2019

Project Overview

The Live Well Age Objective aims to make Swansea a great place to live well and age well where people are supported to be safe, healthy, independent and resilient in order for them to reach their full potential.

To achieve this we need to develop approaches and services which support independence and resilience across communities, moving away from a service delivery model and changing the relationship between public and services.

It is important we ask and understand what matters to individuals and what would help to build confident, healthy and resilient communities.

Links to other workstreams or partners

Representatives from the 3 other PSB objectives were invited to participate in the July workshop.

There is a link to the Early Years Objective to ensure there is a seamless approach and pathway across the age ranges.

Links have been made with the Stronger Communities objective to understand the similarities between the two objectives to avoid duplication.

As we all reflect on the focus of the objectives going forward we need to make sure there are strong links and understanding between the objectives as they are congruent.

Project Outcomes/ Milestones

- Revisit existing steps in Wellbeing Plan under this objective to establish what is business as usual and what actions would benefit from a collective partnership approach (April 19)
- Mapping of existing work on Ageing Well into the Live Well Age Well objective to ensure nothing is lost (May – June19)
- Partnership workshop held to reflect where we have come from and identify key areas of work going forward (July 2019)
- Live Well Age Well Group to identify key priorities for 19/20 (September 2019)

- Partnerships lead identified to take action forward (October 2019)
- Live Well Age Well Group to monitor progress (January 2020)
- Annual Progress Report to include actions and outcomes complied (March 2020)

Key Updates this period

Overview of key risks

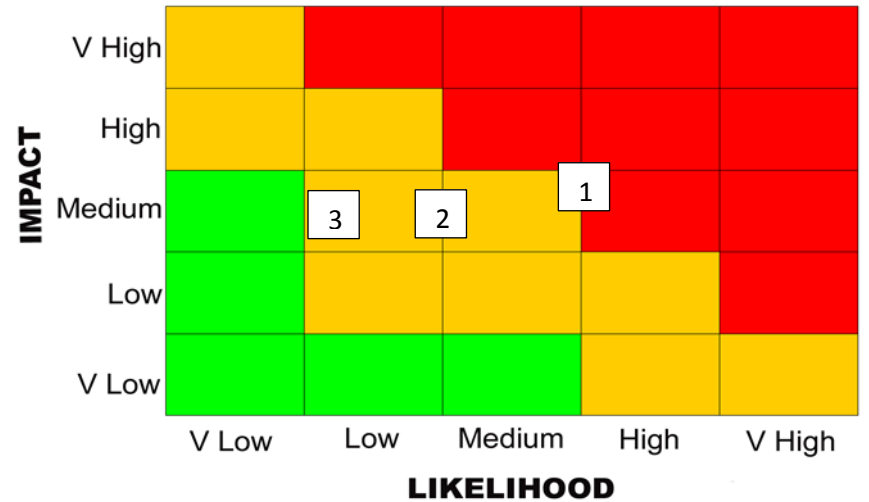
Highlights – Achievements / Outcomes

- Good partnership buy in around this objective
- A huge amount of work around this area already underway
- Expanded the knowledge base through existing involvement to wider partners

Challenges/ Barriers/Risks

1. Not joining up all existing work to make sure the Live Well Age Well Objective adds value and not duplicates business as usual
2. Not having the right people are around the table to take action and deliver outcomes
3. How to expand the lens and age range of this objective

Risk Matrix (RAG Status)



1. Risk 1
2. Risk 2
3. Risk 3

Priorities for next period	Stakeholders Involved & Communication undertaken
<ul style="list-style-type: none"> • Priority 1 – Session to agree key priorities, ensuring the right people are included and that we capture existing work, not to duplicate. • Priority 2 – Ensuring a partnership approach is taken to identifying the key priorities and actions to be taken forward 	<p>Stakeholders involved include PSB Partners, wider partners outside the PSB, operational leads and citizens across the age range.</p> <p>Communication is ongoing through our forum work with citizens and through our Live Well Age Well partners</p>
<p>Any Actions for PSB: (Please tick as appropriate) Note Action ✓ Decision</p> <ul style="list-style-type: none"> • Action 1 - Can the PSB consider Culture Change & Involvement to be moved to a cross cutting theme across the 4 objectives? At the moment it just sits within the Live Well Age Well objective and it this was strongly recommended by all present at the Live Well Age Well Objective workshop that this was a output, which should be evidenced across all of the work of the PSB • Action 2 – Can the PSB explore what a ‘City for All’ , taking a rights based approach, would look like and the relationship and fit with specific initiatives such as Age Friendly Cities, Playful Cities, City of Sanctuary, Intercultural Cities, City of Culture, Human Rights City for example? At the workshop these featured strongly as potentially confusing and conflicting messages, for partners and for citizens. 	
<p>Report Prepared by:</p>	



Risk Log (Live Well, Age Well)

Project Title :	Well-being Objective Action Planning and implementation	Sponsor :	Adam Hill
Project Manager:	Leanne Ahern	Date Created:	Updated 05/08/2019
Version Number:			1

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01 <small>Page 21</small>	Objective Delivery	Risk	Not joining up all existing work to make sure the Live Well Age Well objective adds value and not duplicates business as usual	Identify the various work streams and develop a common theme to ensure synergy between objectives	Ongoing	Amber	Open
02	Resources	Risk	Not having the right people around the table to take action and deliver outcomes	Identify the key delivery people and ensure they have buy in to each of the objectives and understand their key result areas and deadlines.	Ongoing	Amber	Open
03							

Project Title: PSB Highlight Report

Workstream: Working with Nature

Project Lead: Natural Resources Wales/ Swansea Environmental Forum

Date: 30th July 2019

Project Overview

Links to other workstreams or partners

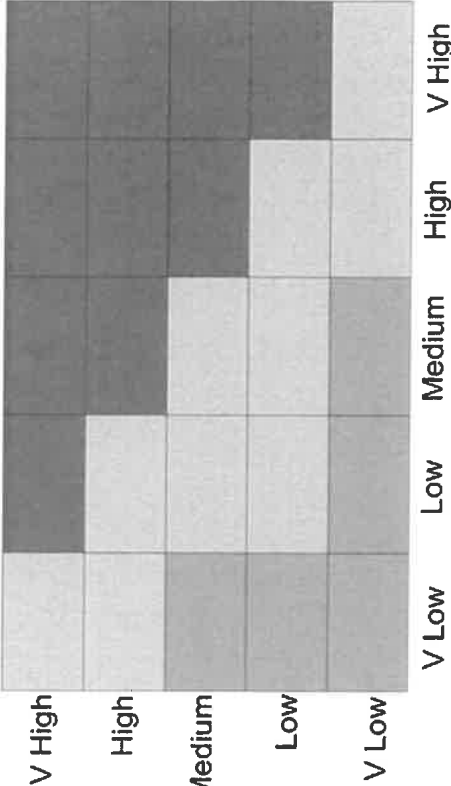
The Swansea Local Well-being Plan, Working Together to Build a Better Future, was published by Swansea Public Services Board (PSB) in May 2018 presenting a vision for Swansea with four main objectives and a cross-cutting action to improve the well-being of people in Swansea. The Plan outlined a number of short-, medium- and long-term steps that partners will take together to progress each of the objectives.

See attached Action Plan.

One of the four objectives in the Swansea Local Well-being Plan is Working with Nature which highlights the importance of the natural environment to health and well-being and sets out proposals for increasing green infrastructure and biodiversity, reducing our carbon footprint and improving our understanding of natural resources and sustainability. A task group with representatives of PSB members was formed to develop and deliver an action plan for this objective.

Project Outcomes/ Milestones

The 'steps' (actions) are to meet the objective as set out in the driver diagram
<https://www.swansea.gov.uk/localwellbeingplan>

Key Updates this period	Overview of key risks
<p>Highlights – Achievements / Outcomes</p> <ul style="list-style-type: none"> • Collaboration <ul style="list-style-type: none"> ○ Working with nature conference • Green Infrastructure Strategy <ul style="list-style-type: none"> ○ GI SPG ○ City centre strategy ○ Stakeholder events ○ Greenspace toolkit • Urban Tree Planting <ul style="list-style-type: none"> ○ Trees4Cities scheme ○ Multi-PSB GI project • Green Spaces <ul style="list-style-type: none"> ○ Community greenspaces initiative • Carbon foot printing <ul style="list-style-type: none"> ○ Low Carbon Swansea Bay • Ecosystem Services mapping <ul style="list-style-type: none"> ○ Macro-scale mapping completed <p>Challenges/ Barriers</p> <ul style="list-style-type: none"> • Lack of communication from the ‘PSB’ to the WWN group • <p>Priorities for next period</p> <ul style="list-style-type: none"> • Continue GI strategy • Ecosystem services mapping 	<p>Risk Matrix (RAG Status)</p>  <p>LIKELIHOOD</p> <ol style="list-style-type: none"> 1. Risk 1 2. Risk 2 3. Risk 3 <p>Stakeholders Involved & Communication undertaken</p> <p>See action plan,</p> <ul style="list-style-type: none"> • Conference ~70 attendees,

<ul style="list-style-type: none"> • Urban tree planting • Review outputs from conference and report back to the PSB for action 	<ul style="list-style-type: none"> • Stakeholder events covering public, industry and public sector • Members of the PSB (CCS, PHW, SEF, ABMU, Coed Cymru, NRW, Nature Partnership, Fire Service)
<p>Any Actions for PSB: (Please tick as appropriate)</p> <ul style="list-style-type: none"> • Wider engagement with the WWN theme • See next steps 	<p>Note</p> <p>Action</p> <p>Decision</p>
<p>Report Prepared by:</p>	

WORKING WITH NATURE

A Swansea Local Well-being Plan Objective

improve health · enhance biodiversity · reduce our carbon footprint

ACTION PLAN 2018-2021

INTRODUCTION

The Swansea Local Well-being Plan, *Working Together to Build a Better Future*, was published by Swansea Public Services Board (PSB) in May 2018 presenting a vision for Swansea with four main objectives and a cross-cutting action to improve the well-being of people in Swansea. The Plan outlined a number of short-, medium- and long-term steps that partners will take together to progress each of the objectives.

One of the four objectives in the Swansea Local Well-being Plan is *Working with Nature* which highlights the importance of the natural environment to health and well-being and sets out proposals for increasing green infrastructure and biodiversity, reducing our carbon footprint and improving our understanding of natural resources and sustainability. A task group with representatives of PSB members was formed to develop and deliver an action plan for this objective.

This **action plan** initially outlines how the agreed short-term steps for the Working with Nature objective will be delivered. The action plan will help direct and document the work of the Working with Nature Task Group and will provide a useful tool for reporting on progress to the Swansea PSB, Welsh Government and other bodies. This is a working document and will therefore be amended and updated on a regular basis to reflect progress and new ideas.

Some of the Working with Nature actions included in this action plan were agreed in late 2017 / early 2018, prior to the well-being plan being finalised, and work on some actions may have started before the Plan was published. Nevertheless, it is important that they are included in the action plan to ensure that progress made with the agreed steps is fully taken into account within monitoring and reporting processes.

The Local Well-being Plan and the underpinning action plans focus specifically on the priorities and actions of the PSB and its partners. Whilst it is recognised that many other organisations and projects make significant contributions to the well-being of people in Swansea, including the areas of work highlighted by the Working with Nature objective, these are not part of this action plan. It may be appropriate to make reference to relevant actions and activities of others in progress reports but the Task Group will also consider other ways to capture and celebrate the actions of others.

The **appendices** to this action plan outline how the Working with Nature objective will help deliver the Well-being Goals and Ways of Working in The Well-being of Future Generations Act and ensure strong links and integration with the other objectives of the Swansea Local Well-being Plan.

1. Green Infrastructure: Develop and implement a Green Infrastructure Strategy for Swansea and work with communities to understand and engage with the opportunities for implementation. This includes the opportunities for urban green infrastructure as well as accessing open greenspaces and the public sector estate.

Actions	Details	Lead / Support	Outputs / milestones
<p>1.1 Green Infrastructure Strategy: Develop, adopt and implement a Green Infrastructure Strategy for Swansea.</p>	<p>i) The Strategy will include a vision, provide an evidence base, identify opportunities and include a Green Space Factor Tool for assessing the level of green space (using a permeability factor) required for urban areas and developments. ii) Initially, a strategy document focused on the city centre will be developed and published and then expanded to cover the whole county. iii) The strategy is to be adopted by PSB partners and form the basis for Supplementary Planning Guidance which will set standards and include a checklist.</p>	<p>Fran Rolfe, NRW / Deb Hill, Swansea Council GI Strategy Project Group Green Infrastructure Consultancy</p>	<p>a) Develop and publish strategy for city centre (spring 2019) b) Deliver public and stakeholder involvement events (Feb-Apr 2019) c) Carry out public consultation activities d) Develop and publish county-wide strategy (Dec 2019) e) Develop and adopt a GI SPG (Dec 2019) f) Secure adoption of GI strategy by PSB members and partners (Mar 2020) g) Develop and publish implementation plan (Mar 2020)</p>
<p>1.2 Urban Tree Planting: Investigate and deliver opportunities for urban tree planting across Swansea.</p>	<p>i) Using opportunity mapping from other projects to identify areas suitable for planting trees within the urban areas of Swansea, including identifying constraints, at both large scale and ward levels. ii) Collaborate with Trees for Cities to identify sites suitable for large scale tree planting schemes. iii) Support community-led tree planting projects. iv) Encourage PSB members and partners to include tree planting actions in their corporate plans. v) Work in partnership to secure resources to support large scale and community tree planting schemes.</p>	<p>Deb Hill, Swansea Council NRW / ABMU Coed Cymru / SEF (Green Spaces Project)</p>	<p>a) Identify areas for urban tree planting using multi-PSB GI mapping (2018) b) Deliver tree planting schemes in three sites in Castle Ward (March 2019) c) Deliver first phase of Trees for Cities scheme (March 2019) d) Support three community-led projects (April 2019) e) Deliver first phase of a targeted tree planting scheme to address air quality issues (early 2020)</p>
<p>1.3 Green Spaces: Improve the quality and use of Swansea's open green spaces and the public sector estate.</p>	<p>i) Support communities to improve and manage their local green spaces. ii) Pilot a community-based green infrastructure improvement project in collaboration with Neath Port Talbot and Bridgend PSBs. iii) Investigate and maximise opportunities to improve the use of the public sector-owned green spaces.</p>	<p>Philip McDonnell, SEF (Green Spaces Project) Swansea Council NRW / PHW</p>	<p>a) Maintain the Community Green Spaces Initiative (ongoing) b) Deliver tree planting schemes in three sites in Castle Ward (March 2019) c) Collate information on public sector estate (tbc) d) Establish a public-sector working group to identify opportunities and actions (tbc)</p>

2. Ecosystem Services (Natural benefits): Understand, and raise awareness of, the ecosystem services provided throughout the county. Reduce the risks and enhance opportunities around these.

Actions	Details	Lead / Support	Outputs / milestones
<p>2.1 Ecosystem Services Mapping: Map ecosystem services across Swansea and improve understanding of the opportunities they present.</p>	<p>i) Map existing ecosystem services to identify deficiencies and issues to be addressed ii) Map at a more detailed, micro-level (e.g. by ward or strategic area) to help identify priorities iii) Raise awareness and understanding amongst decision-makers / partners of ecosystem services and embed in practices. iv) Explore opportunities for making use of ecosystems mapping to influence decision-making and practices (e.g. fire service)</p>	<p>Max Stokes, NRW / Deb Hill, Swansea Council</p>	<p>a) Macro-level mapping completed (spring 2018) b) Micro-level mapping undertaken (????) c) Ecosystem mapping training/awareness-raising sessions delivered to decision-makers and partners (????) d) Ecosystem mapping used by at least four PSB partners (????)</p>
<p>2.2 Vulnerable Species: Seek opportunities to support vulnerable and degraded species and habitats.</p>	<p>i) Maintain and develop local Nature Partnership ii) Produce local Nature Recovery Action Plan</p>	<p>Steve Bolchover, Swansea Local Nature Partnership / Deb Hill, Swansea Council</p>	<p>a) Vulnerabilities are identified and mapped. b) Nature Recovery Action Plan produced (????) c) Mitigation and compensation opportunities through the planning system are taken to improve habitats and connectivity</p>
<p>2.3 Pollinators: Develop a local partnership project to promote pollinators and raise biodiversity awareness.</p>	<p>i) Identify areas and implement measures to promote pollinators ii) Explore Bee-friendly City status and encourage all public sector partners to participate</p>	<p>Fran Rolife, NRW / Deb Hill, Swansea Council</p>	<p>a) Build on work by Buglife using the B-Lines mapping / pollinator project (on-going) b) Apply for Bee-friendly City status (????)</p>

3. Carbon Reduction and Offsetting: *Understand the risks posed by climate change to Swansea and the size of our carbon footprint. Identify and implement opportunities to reduce this. Opportunities to reduce our carbon footprint includes transport and waste (circular economy).*

Actions	Lead / Support	Outputs / milestones
<p>3.1 Climate Change Risk Assessment: Undertake a Climate Change Risk Assessment to understand the longer-term risks to Swansea.</p>	TBC	TBC
<p>3.2 Carbon Footprinting: Understand Swansea's carbon footprint and the opportunities to reduce this collaboratively.</p>	Swansea Environmental Forum / Low Carbon Swansea Bay network	<p>a) Maintain and expand Low Carbon Swansea Bay network</p> <p>b) LCSB presentation to PSB</p> <p>c) Collaborative projects developed</p> <p>d) Carbon footprint measured and reduced</p>

4. Improving Knowledge and Understanding: *Undertake initiatives to increase awareness around environmental challenges (such as the decline in biodiversity) and opportunities (such as the availability of greenspace).*

Actions	Lead / Support	Outputs / milestones
<p>4.1 Staff Environmental Awareness Programme: Develop staff environmental awareness programme to be used across PSB partners.</p>	TBC	<p>a) Scope out and develop awareness raising programme (???)</p> <p>b) Deliver awareness raising programme (????)</p>
<p>4.2 Wider Engagement and Involvement: Organise events to promote the Working with Nature objective and wider driver diagram.</p>	Swansea Environmental Forum / The Environment Centre	

Swansea Local Well-being Plan: Working with Nature Objective and the Seven Well-being Goals

	1. Green Infrastructure	2. Ecosystem Services (Natural benefits)	3. Carbon Reduction and Offsetting	4. Improving Knowledge and Understanding
A Prosperous Wales				
A Resilient Wales				
A Healthier Wales				
A More Equal Wales				
A Wales of Cohesive Communities				
A Wales of Vibrant Culture and Thriving Welsh Language				
A Globally Responsible Wales				

Swansea Local Well-being Plan: Working with Nature Objective and the Five Ways of Working

	1. Green Infrastructure	2. Ecosystem Services (Natural benefits)	3. Carbon Reduction and Offsetting	4. Improving Knowledge and Understanding
Long Term – balancing short-term needs with long term needs.				
Prevention – stopping problems happening or getting worse.				
Integration – thinking about how this plan works with other plans.				
Collaboration – working together with other services to meet our goals.				
Involvement – involving people so they have a say in decisions.				

Swansea Local Well-being Plan: Working with Nature Objective and the Other Local Objectives

	1. Green Infrastructure	2. Ecosystem Services (Natural benefits)	3. Carbon Reduction and Offsetting	4. Improving Knowledge and Understanding
<p>Early Years – To make sure children in Swansea have the best start in life to be the best they can be.</p>				
<p>Live Well, Age Well – To make Swansea a great place to live well and age well.</p>				
<p>Strong Communities – To build strong communities with a sense of pride and belonging</p>				
<p>Sharing for Swansea – To work towards integrated public services in Swansea by sharing resources, assets and expertise. To develop a common language and making every contact count to maximise the contributions to Swansea's well-being goals.</p>				



Risk Log (Working with Nature)

Project Title :	Well-being Objective Action Planning and implementation	Sponsor :	Martyn Evans
Project Manager:	Leanne Ahern	Date Created:	Updated 05/08/2019
			Version Number: 1

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01 <small>Page 32</small>	Communication	Risk	Lack of communication from the PSB wider membership to the Working with Nature group	Identification of objectives and a clear understanding and communication of how each wider partner can contribute to the work plan and outcomes.	Ongoing	Amber	Open
02							
03							

Project Title: PSB Highlight Report

Workstream: Stronger Communities

Project Lead: Roger Thomas / Steve Davies

Date: 31/7/2019

Project Overview

Links to other workstreams or partners

Following allocation of the workstream to a new statutory partner, a full review of the action plan is in progress. The review includes identifying actions that are now complete, those that are ongoing and new actions that need to be included. The review will identify what is 'business as usual' and should therefore not be included in the action plan.

A number of meetings have been held between Roger Thomas, Steve Davies and Amanda Carr, a new strategic stakeholder group has been identified including partners from across PSB member organisations and other key partners who have a role in delivering actions within the workstream. The strategic stakeholder group has held one meeting with a follow up meeting planned for September.

The new strategic stakeholder group has been developed to ensure that it includes partners able to reflect the work of the RPB and in particular the current 'Transformation' programme which has links to a number of actions within the workstream.

Group membership enables there to be intelligence sharing and joint working across other PSB workstreams and between different agencies and departments.

Project Outcomes/ Milestones

- 1. Identification of key strategic stakeholders**
- 2. Establish a strategic stakeholder group**

<ul style="list-style-type: none"> 3. Complete a review of the existing action plan 4. Identification of new / emerging priority and longer term actions 5. Establishment of operational groups to drive key actions 																																																		
<p>Key Updates this period</p>	<p>Overview of key risks</p>																																																	
<p>Highlights – Achievements / Outcomes</p> <ul style="list-style-type: none"> • Highlight a First strategic group meeting held • Highlight b Focus on ensuring that initiatives across a range of partners and programmes contribute to the workstream (RPB Transformation programme intelligence included in the action plan is an example of this). <p>Challenges/ Barriers</p> <ul style="list-style-type: none"> • Area 1 As the new statutory lead understanding the background to the workstream and ‘getting up to speed’ has been an essential piece of work within the reporting period. • Area 2 Limited engagement from partners which impacts on progress • Area 3 	<p style="text-align: center;">Risk Matrix (RAG Status)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="text-align: right; padding-right: 5px;">IMPACT</td> <td style="padding: 5px;">V High</td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td style="padding: 5px;">High</td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td style="padding: 5px;">Medium</td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td style="padding: 5px;">Low</td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: red;"></td> <td style="background-color: red;"></td> </tr> <tr> <td style="padding: 5px;">V Low</td> <td style="background-color: green;"></td> <td style="background-color: green;"></td> <td style="background-color: green;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> <td style="background-color: yellow;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center; padding: 5px;">V Low</td> <td style="text-align: center; padding: 5px;">Low</td> <td style="text-align: center; padding: 5px;">Medium</td> <td style="text-align: center; padding: 5px;">High</td> <td style="text-align: center; padding: 5px;">V High</td> </tr> <tr> <td></td> <td></td> <td colspan="5" style="text-align: center;">LIKELIHOOD</td> </tr> </table> <ol style="list-style-type: none"> 1. Risk 1 2. Risk 2 3. Risk 3 	IMPACT	V High						High							Medium							Low							V Low									V Low	Low	Medium	High	V High			LIKELIHOOD				
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<p>Priorities for next period</p>	<p>Stakeholders Involved & Communication undertaken</p>																																																	

- **Priority 1 Completing review of action plan**
- **Priority 2 Strategic group meeting regularly**

Any Actions for PSB: (Please tick as appropriate)

Note

Action

Decision

- **Action 1 PSB Partners to ensure appropriate attendance at meetings i.e. attendees with authority to make decisions on behalf of their respective organisations**
- **Action 2 PSB to ensure that 'Action owners' commit to delivering on the agreed actions within the plan.**
- **Action 3**

Report Prepared by: GM Steve Davies MWWFRS



Risk Log (Strong Communities)

Project Title :	Well-being Objective Action Planning and implementation	Sponsor :	Roger Thomas
Project Manager:	Leanne Ahern	Date Created:	Updated 05/08/2019
Version Number:	1		

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01 <small>Page 36</small>	Progressing actions	Risk	Limited engagement from partners which impacts on progress	<i>Meet and discuss with partners their input and reduce focus and objectives to ensure they are achievable and prioritised.</i>	Ongoing	AMBER	Open
02							
03							



Joint Committee Issue / Action Log

Project Title :	Well-being Objective Action Planning and implementation	Sponsor :	Adam Hill
Project Manager:	Leanne Ahern	Date Created:	Updated 23/07/2019
		Version Number:	7

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01	Action Plan agreement within groups June 2018	Issue	The scheduling of meetings and allocation of step and action leads has led to delay in the setting of objectives	<i>Update June 2019 – Statutory Members are agreeing responsibility and actions</i> <i>Objective Leads to put forward their final date to submit action plan</i>	August 2019	Red	Open
03	Participation limited to 'usual suspects' June 2018	Risk	There is no mechanism to communicate the action planning process so opportunities to participate are restricted.	In order to meet the aim of involving unusual suspects - the Action Planning Checklists requires Leads to consider who else could be involved or where existing practice can be supported <i>The new Governance structure resolves this – via Partnership Forum</i>	July 2018	Green	Closed
04	Capacity to deliver our ambitions June 2018	Issue	All organisations are impacted by austerity so finding the resources to deliver will be challenging	Prompt and regular reporting on this risk so it can be mitigated where possible via partnership working. <i>Governance Review has streamlined process and dispersed workloads/ responsibilities</i>	April 2019	Green	Closed

Page 3 of 7

Agenda Item 5

06	Statutory Annual Report Oct 2018	Issue	The PSB has a duty to report on progress towards improving well-being and the steps it is taking to do so.	Ensure Objective leads are engaged in completing action planning checklist and reporting on progress and lessons learnt Update July 2019 – completed and signed off/ published	May 2018	Green	Closed
07	Membership and selection of Chair Oct 2018	Issue	The membership and Chair is overdue for annual review	Select chair and review membership at next Core Meeting Update July 2019- Chair and Vice Chair elected. Including Housing and Probation	Summer 2018	Green	Closed
08	Review of Governance Oct 2018	Issue	The PSB has committed to a Review of Governance on completion of the Local Well-being Plan	Schedule a Review of Governance Update July 2019 – Key decisions made and Governance Review complete	Following completion of the LWP	Green	Closed
0	Additional items/projects/ activities Oct 2018	Risk	Ad hoc and unanticipated items have the potential to divert focus from the implementation of the well-being Plan and overfill agenda diverting attention from core business	Clarity over the roles and responsibilities of sub and delivery groups/leads could enable a 'management by exception' approach where autonomous groups report to the Core Group only where necessary enabling the Core to focus on projects requiring their intervention Update July- addressed via Governance Review – Joint Committee role to unlock any challenges/ barriers	Ongoing	Green	Closed

11	Streamlining Oct 2018	Issue	The Local Well-being Plan is an ambitious, wide-ranging, long term plan not everything has to be implemented in Year 1.	Ensuring actions are staged over actions over the short, medium and long term will ensure Update July- this has been identified	Ongoing	Green	Closed
12	New ways of working Oct 2018	Risk	Workshops and other dynamic means of debate are not currently possible within the support framework	Consider alternative/innovative mechanisms as part of the review of governance. Update July- addressed via governance review- New way of working eg. Partnership Forum	Ongoing	Green	Closed
14.	Objective lead Accountability	Issue	Several Objective Leads have left post or responsibility is not clear, In some areas Step rather than Objective Leads are appropriate given the disparate nature of steps within an objective –where groups are forming or co-ordination is more appropriate	<i>The Governance Review is addressing this issue and Chair and Vice Chair meeting Leads to agree responsibilities.</i> Update July – this issue has been addressed by introducing the highlight reports from each Lead on their Objective workstream	Jan 2019	Green	Closed
15.	Regional Bid 2019/20	Risk	Initial application requires further clarification based on agreement of joint working priorities between PSBs	<i>Meeting on 10th April 2019 to agree joint priorities/approach. The bid will be updated based on this agreement.</i> Update July – Agreed in principle detail in process of agreement- Bid submitted awaiting outcome	Ongoing	Green	Open
16.	Misalignment with FG Commissioner's expectations	Risk	The FG Commissioner could review the PSB's operation in the case of under delivery.	<i>Effectively implement governance review and carry out future operations in line with expectations</i> Update June - Governance Review completed-successful year reported on in Annual Report	September 2019	Green	Closed

Items to close

03	Participation limited to 'usual suspects' June 2018	Risk	There is no mechanism to communicate the action planning process so opportunities to participate are restricted.	In order to meet the aim of involving unusual suspects - the Action Planning Checklists requires Leads to consider who else could be involved or where existing practice can be supported <i>The new Governance structure resolves this – via Partnership Forum</i>	July 2018	Green	Closed
04	Capacity to deliver our ambitions June 2018	Issue	All organisations are impacted by austerity so finding the resources to deliver will be challenging	Prompt and regular reporting on this risk so it can be mitigated where possible via partnership working. <i>Governance Review has streamlined process and dispersed workloads/ responsibilities</i>	April 2019	Green	Closed
06	Statutory Annual Report Oct 2018	Issue	The PSB has a duty to report on progress towards improving well-being and the steps it is taking to do so.	Ensure Objective leads are engaged in completing action planning checklist and reporting on progress and lessons learnt <i>Update July 2019 – completed and signed off/ published</i>	May 2018	Green	Closed
07	Membership and selection of Chair Oct 2018	Issue	The membership and Chair is overdue for annual review	Select chair and review membership at next Core Meeting <i>Update July 2019- Chair and Vice Chair elected. Including Housing and Probation</i>	Summer 2018	Green	Closed

08	Review of Governance Oct 2018	Issue	The PSB has committed to a Review of Governance on completion of the Local Well-being Plan	Schedule a Review of Governance <i>Update July 2019 – Key decisions made and Governance Review complete</i>	Following completion of the LWP	Green	Closed
10	Additional items/projects/ activities Oct 2018	Risk	Ad hoc and unanticipated items have the potential to divert focus from the implementation of the well-being Plan and overfill agenda diverting attention from core business	Clarity over the roles and responsibilities of sub and delivery groups/leads could enable a 'management by exception' approach where autonomous groups report to the Core Group only where necessary enabling the Core to focus on projects requiring their intervention <i>Update July- addressed via Governance Review – Joint Committee role to unlock any challenges/ barriers</i>	Ongoing	Green	Closed
11	Streamlining Oct 2018	Issue	The Local Well-being Plan is an ambitious, wide-ranging, long term plan not everything has to be implemented in Year 1.	Ensuring actions are staged over actions over the short, medium and long term will ensure <i>Update July- this has been identified</i>	Ongoing	Green	Closed
12	New ways of working Oct 2018	Risk	Workshops and other dynamic means of debate are not currently possible within the support framework	Consider alternative/innovative mechanisms as part of the review of governance. <i>Update July- addressed via governance review- New way of working eg. Partnership Forum</i>	Ongoing	Green	Closed

14.	Objective lead Accountability	Issue	Several Objective Leads have left post or responsibility is not clear, In some areas Step rather than Objective Leads are appropriate given the disparate nature of steps within an objective –where groups are forming or co-ordination is more appropriate	<p><i>The Governance Review is addressing this issue and Chair and Vice Chair meeting Leads to agree responsibilities.</i></p> <p><i>Update July – this issue has been addressed by introducing the highlight reports from each Lead on their Objective workstream</i></p>	Jan 2019	Green	Closed
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Joint Committee Risk Log

	Project Title : Well-being Objective Action Planning and implementation	Sponsor : Adam Hill		
Project Manager:	Leanne Ahern	Date Created: Updated 23/07/2019	Version Number:	7

ID	Subject	Risk/ Issue	Description	Proposed Action/ Mitigation	By When	RAG Status	Open/ Closed
01	Action Plan agreement within groups June 2018	Issue	The scheduling of meetings and allocation of step and action leads has led to delay in the setting of objectives	<i>Update June 2019 – Statutory Members are agreeing responsibility and actions</i> <i>Objective Leads to put forward their final date to submit action plan</i>	August 2019	Red	Open
15.	Regional Bid 2019/20	Risk	Initial application requires further clarification based on agreement of joint working priorities between PSBs	<i>Meeting on 10th April 2019 to agree joint priorities/approach. The bid will be updated based on this agreement.</i> <i>Update July – Agreed in principle detail in process of agreement- Bid submitted awaiting outcome</i>	Ongoing	Green	Open

Agenda Item 7



Public Services Board Joint Committee - 15 August 2019

Our Future Wales - Involvement for the Futures Generations Report 2020

Purpose:	To update partners of Involvement for the Futures Generations Report 2020
Link to Well-being Objective:	Cross cutting
Report Author:	Leanne Ahern
Organisation:	Swansea Council
Recommendation(s):	To agree a way forward

1. Background Information

- 1.1 An email has been received from Heledd Morgan from the Future Generations Office seeking views of Public Services Boards in relation to how to become involved in PSB work around Our Future Wales.

2. Introduction

- 2.1 A request to make you aware that 'Cymru Ein Dyfodol'/'Our Future Wales' is now live on the website:
<https://futuregenerations.wales/work/our-future-wales/>

The views of Public Services Boards and PSB Scrutiny Committees are being sought to feed in to this conversation that will inform the first Future Generations Report 2020. If we could discuss this at an upcoming meeting of the PSB or Committee.

The conversation has a loose timescale until November 2019.

It would very much appreciated if we could respond to the [People's Platform](#) as a Public Services Board, which comprises of a few short questions on the issues and concerns we have now and for the future for our area.

There are a number of ways you can get involved – been advised that members of the Future Generations team are already visiting different parts of Wales, which you can register to attend here:

<https://www.surveymonkey.com/r/CHMTNVY>

There are [toolkits available](#) for groups to run through the conversation themselves and a specific toolkit for schools.

Anyone can get involved and they are hoping for as many people to respond as possible. So please also pass this information on to anyone who you think can help like engagement networks, third sector partners and networks, forums, citizen panels, Elected Members and other Boards etc.